

## INTERNSHIP 7: TRAINING NEEDS ASSESSMENT AND FUNDING SOURCES FOR INTERNATIONAL AUDIENCES

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**Internship Location:** UKCEH Wallingford, Maclean Building, Crowmarsh Gifford, Wallingford, OX10 8BB

### **Internship Description:**

You will work with the UKCEH Commercial Training team to explore possible options to increase the international reach of the UKCEH training offer. The Commercial Training team delivers solution-focused training activities for academia, government organisations and businesses on a broad range of environmental science topics.

The scope of the project includes:

1. Doing market research and gap analysis for training provision
2. Identifying potential funding sources
3. Training topics relevant to UKCEH (for our current portfolio of training topics see <https://www.ceh.ac.uk/solutions/training>)
4. Countries in receipt of Overseas Development Assistance ([ODA](#))

### **Tasks:**

There can be some flexibility in the tasks you undertake, depending on your personal background, skills and experience. The tasks are comprised mostly of desk-based review and data collation, with some potential for using survey techniques to gather information from organisations and individuals. The tasks include:

1. **Gap analysis**, to gain a better understanding of what other training is available and how this is operated, as well as assessing research training needs within our target audiences, and scoping out potential training delivery partners in ODA countries.
2. **Market research** on how best to promote and enable uptake of our training offer, including understanding the best channels through which to engage, improving the accessibility of our training offer in terms of preferred training methods (online vs. In person) in our target countries, as well as the willingness and ability to pay, and assessing training priority needs.
3. **Investigating funding opportunities** within the UK and internationally, that support training through provision of individual sponsorships/grants, or 3<sup>rd</sup> party funding to make training more accessible. These may include development aid organisations, foundations, philanthropy, government grants, and so on.
4. **Scoping course development** to respond to the needs of target audiences, exploring options for translating existing courses to make them more accessible, for example.

### **Expected outcomes:**

Through this internship, you will contribute to UKCEH being better poised to meet international environmental science training needs more inclusively by understanding the barriers and possible mitigations to accessing training, as well as the specific training needs. This in turn will contribute to enabling a more diverse environmental science community who can embed science into decision-making around global environmental challenges.

Through the internship, you will contribute to the development of two databases – one on other training providers and the other on potential funding sources. You will also develop a shortlist of possible partners with whom UKCEH can deliver training and identify the best routes for promoting training offers to the target audiences.

By working with UKCEH, you will have the opportunity to learn more about the training needs and provision within an ODA context and contribute to making knowledge sharing more equitable. You will have the opportunity to exercise your research and data collation skills, as well as build networking and communication skills. You will have the opportunity to learn from an advisor with extensive experience in lifelong learning and training development. You will also get to work in a scientific organisation with a diverse and highly skilled staff in various scientific and professional disciplines.

### **Required Skills and Background:**

#### Essential:

- Be an undergraduate or postgraduate (Master or PhD) student at university or have graduated within the six months prior to the start of the internship (30th June 2025) in Environmental Science or International Development or Lifelong Education (or similar)
- Interest in lifelong learning, training, knowledge sharing and capacity building
- Good online search skills, having a good search strategy and method of capturing information in an organised way
- Being well-organised
- Good team player
- Being able to work independently

#### Desirable:

- Knowledge of the ODA context
- Experience of working in an ODA country or with an organisation from an ODA country
- Other languages of target countries (e.g. Spanish, French, Mandarin)
- Any previous marketing experience
- Technical knowledge of online learning platforms
- Understanding of topics relevant to the UKCEH training offer